

City of Port Phillip

Public minutes of meeting 187

South Melbourne Market Committee

Time and date: 6 pm to 8.55 pm, Thursday 11 April 2019

Venue: St Kilda Town Hall, Ngargee Room

Members present

- Jo Plummer (JP), Chair
- Cr Bernadene Voss (BV)
- Cr Marcus Pearl (MP)
- Andrew Danson (AD), Independent member
- Simon Talbot (ST), Independent member

Officers present

- Ian Sumpter (IS), Manager, South Melbourne Market
- Dennis O'Keeffe (DO), Chief Financial Officer, Office of the CEO
- Erin Quin (EQ), Minute taker, Market Officer, South Melbourne Market
- Mark Edmonds (ME), Interim Manager, South Melbourne Market

6:07pm meeting declared open and Welcome to Country

1. Apologies

Nil.

2. Confirmation of minutes of previous meeting

The Committee accepted the Minutes of Meeting 186 of the South Melbourne Market Section 86 Committee, held Tuesday 26 February 2019, as a true and correct recording of the meeting.

Moved: Bernadene Voss

Carried

(Note: As Bernadene Voss is the only current member who was on the previous Committee that held meeting 186, the minutes could not be seconded.)

3. Declarations of conflict of interest

Nil.

5. Manager's Report

Purpose: To provide the Committee with an update regarding the Market's activities and to highlight matters of interest.

The Committee noted the Manager's Report.

Actions:

1. Market Management (MM) to provide cost of traffic study and a report on engagement with the study.
2. MM to provide data on the the percentage of total power usage that comes from solar power.

5.1 Performance Scorecard

Purpose: To provide the Committee with an update on how the Market is tracking against Key Performance Indicators (KPI)

That the Committee noted:

- the Market's performance against KPI.
- the increase in visitation at the Market.

5.2 Governance Report

5.2.1 Financial Performance

Purpose: To inform the Committee about the Market's financial performance.

The Committee noted:

- the finance report.
- that Other Expenses included the Vic Track lease for the stallholder carpark and other minor maintenance costs.
- that the phasing issues with the depreciation, as identified in the last Committee meeting, had been rectified
- that the congestion levy fee had increased by \$20 per car for the 2018/19 financial year.

Actions:

1. congestion levy, land tax and fire services levy to be reported as separate line items in future finance reports.
2. DOK to provide a report on whether the decrease in parking fees revenue is on Market or non-Market days.

5.3 Items for Noting

5.3.1 Project Delivery Update

Purpose: To provide the Committee with an update on project delivery at the Market

The Committee noted the project delivery update.

Outdoor Food Hall Upgrade (OFHU)

The Committee noted:

- that the OFHU had been delayed pending the outcome of the the Compliance report.
- that scope had for the OFHU been approved by the previous Committee; final designs will be presented to traders and brought to Committee for approval.

Actions:

1. MM to provide the OFHU designs to the Committee for approval.
2. MM to send the Committee a copy the previously approved scope for the Strategic Business Case.
3. MM to provide the Committee with further information on why approval for Compliance works budget goes to Council before approval and feedback from the Committee.

6. South Melbourne Market Reports

6.1 Items for Discussion

6.1.1 Actions from SMM Committee induction and planning session 13 March 2019

Purpose: Discussion on the progress of action items from the SMM Committee Induction and planning session held 13 March 2019.

The Committee noted the progress with the Action items.

ACTION: MM to arrange for JP to meet with Peter Smith (City of Port Phillip CEO).

6.2 Items for Decision

Nil

7. Urgent Business

Nil

Public question time

Nick and Maria Capuano (Pieno Di Grazia, Shop 6) told the Committee that:

- they perceived that there was an increase in tourists at the Market and that this was turning the locals away and negatively impacting the fresh food vendors.
- they believed that more seating was required in the Market - Food Hall seating was already in short supply and being used by customers of businesses not within the Food Hall.
- they perceived that there was a lack of activities for kids at the Market.
- the food hall could be used an event space outside of trading hours.

- they were in favor of the hours of trading in the Food Hall being extended - ideally they would like to trade 6 days a week, with Monday as a maintenance day.
- the 5pm closing time on Fridays was not working for their business as there was insufficient custom to cover his costs.

ACTION: MM to investigate the cost of purchasing scanned credit card details in order to gain a better insight into the breakdown of different customer types visiting the Market.

(Nick and Maria leave 6:57)

7. Confidential matters

In accordance with Section 77(2)(a) of the Local Government Act 1989 (as amended), the Committee agreed that meeting be closed to members of the public in order to deal with the following matters, that are considered to be confidential in accordance with Section 89(2) of the Act, for the reasons indicated:

7.1 Confidential Finance Report

The information in this report is considered to be confidential in accordance with the Local Government Act 1989 (as amended), as it relates to: (h) any other matter which the Council or special Committee considers would prejudice Council or any person

7.2 Confidential Action Items

The information in this report is considered to be confidential in accordance with the Local Government Act 1989 (as amended), as it relates to: (d) contractual matters; (h) any other matter which the Council or special Committee considers would prejudice Council or any person; (f) legal advice

7.3 Risk management

The information in this report is considered to be confidential in accordance with the Local Government Act 1989 (as amended), as it relates to: (f) legal advice; (g) matters affecting the security of Council or property

7.4 Licencing

The information in this report is considered to be confidential in accordance with the Local Government Act 1989 (as amended), as it relates to: (d) contractual matters; (f) legal advice; (h) any other matter which the Council or special Committee considers would prejudice Council or any person

7.5 Business/Governance

The information in this report is considered to be confidential in accordance with the Local Government Act 1989 (as amended), as it relates to: (d) contractual matters; (f) legal advice; (g) matters affecting the security of Council or property; (h) any other matter which the Council or special Committee considers would prejudice Council or any person

Moved: Bernadene Voss

Seconded: Marcus Pearl

Carried

(Meeting closed to public 7:10pm)

Meeting closed 8:55pm

Next meeting Thursday 18 July 2019, South Melbourne Market, Food Hall