

City of Port Phillip

Public minutes of meeting 188

South Melbourne Market Committee

Time and date: 6 pm to 8.18 pm, Thursday 18 July 2019

Venue: Food Hall, South Melbourne Market (Public Section), The Neff Market Kitchen, South Melbourne Market (Confidential Section)

Members present

- Jo Plummer (JP), Chair
- Andrew Danson (AD), Independent member
- Simon Talbot (ST), Independent member

Officers present

- Kylie Bennetts (KB), Director of the CEO's Office
- Mark Edmonds (ME), Acting South Melbourne Market Manager
- Adam Mehegan (AM), Operations Coordinator, South Melbourne Market
- Sophie McCarthy (SM), Business & Events Coordinator, South Melbourne Market
- Ross Williamson (RW), Senior Licencing Coordinator, South Melbourne Market
- Erin Quin (EQ), Minute taker, Market Officer, South Melbourne Market

6:00 pm meeting declared open and Welcome to Country.

1. Apologies

Cr Bernadene Voss

Cr Marcus Pearl was absent from the meeting.

2. Confirmation of minutes of previous meeting

The Committee accepted the Minutes of Meeting 187 of the South Melbourne Market Section 86 Committee, held Thursday 11 April 2019, as a true and correct recording of the meeting.

Moved: Simon Talbot

Seconded: Andrew Danson

Carried

3. Declarations of conflict of interest

Nil.

4. Manager's Report

Purpose: To provide an update to the South Melbourne Market Committee on activities since the last meeting.

The Committee noted:

- the report
- that over 80% of traders had responded to the trader survey

4.1 Performance Scorecard

Purpose: To provide the Committee with an update on how the Market is tracking against Key Performance Indicators.

The Committee noted:

- the Market's performance.
- that the low baseline for staff turnover has both positive and negative implications.

ACTION: Baseline for staff turnover to be reviewed.

4.2 Financial Performance

Purpose: To inform the Committee about the Market's financial performance.

The Committee:

- noted the finance report
- noted that the 2018/19 operating loss was largely due to extra money being allocated to security, as recommended by the Target Hardening Strategy
- agreed that they were not comfortable with the Market not making a surplus in the 218/19 FY.

4.3 Items for Noting

4.3.1 Project Delivery Update

Purpose: To provide the Committee with an update on project delivery at the Market.

The Committee noted the Food Hall heating and car park solar panels projects are near completion.

4.3.2 Outdoor Foodhall Upgrade

Purpose: To update the committee on the designs for the Outdoor Food hall

The Committee noted that the designs presented were the initial design; Market management had since consulted the traders on the designs, and significant feedback has been provided.

The committee gave the feedback that the design:

- needed to be in line with a quintessential Market feel;

- needed to include more greenery.

4.4 Public Action Items

Purpose: To provide the Committee with an update on Actions from previous Committee meetings
The Committee noted the completion of the outstanding actions.

5. Public Question Time

Relocation of Sina Eyewear from SO:ME space

Ms J Macnaughtan (JM) asked the Committee why Market Management intended to move Sine Eyewear from the SO:ME space when he met some of, what she understood to be, the criteria, while many of the business in the SO:ME did not (ie not emerging businesses, not local products). JM requested clarification around the criteria and the reasoning for relocating Sina; Gianna Molinaro (Gianna Molinaro Designs, stall 222) and Kushna Warszawski (Naneez Children's Wear, stall 76 & The Sock Shop, stall 76) also sought clarification on the SO:ME Space criteria.

RW outlined some of the criteria and explained that Market Management had recently updated the SO:ME criteria to reflect what the space had evolved into.

The Committee responded that there were two issues involved with Sina's relocation:

1. The Licence renewal process
2. The SO:ME criteria

The Committee explained that they could not discuss the business's licence renewal, but assured JM that the process was designed to be open, fair and transparent. The SoMe space has been well received by customers. The Committee advised a review of the SO:ME criteria would be undertaken to ensure clarity.

ACTION: MM to review the SO:ME criteria and provide details to Committee

Credit card surcharges

James Murphy, a local customer, told the Committee that he believed many stallholders were charging credit card fees that were too high and asked if Market Management (MM) had educated traders on their legal requirements.

ACTION: MM to continue to engage with traders to ensure they are complying with credit card surcharge fee requirements.

Paper bags

Kushna Warszawski (Naneez Children's Wear, stall 76 & The Sock Shop, stall 76) told the Committee that consistency was required with charging customers for paper bags. She told the Committee that Market Management had informed traders they should charge for bags in order to encourage customers to bring their own, however many traders were giving away bags for free.

ACTION: MM to reiterate the policy to Traders on the importance of paper bags and encouraging BYO bags

The public section of the meeting closed 6:43. The meeting was relocated to The Neff Market Kitchen for the confidential section of the meeting. Meeting recommenced at 6:54.

7. Confidential matters

In accordance with Section 77(2)(a) of the Local Government Act 1989 (as amended), the Committee agreed that meeting be closed to members of the public in order to deal with the following matters, that are considered to be confidential in accordance with Section 89(2) of the Act, for the reasons indicated:

7.1 Confidential Items for noting

The information in this report is considered to be confidential in accordance with the Local Government Act 1989 (as amended), as it relates to: (d) contractual matters; (f) legal advice; (h) any other matter which the Council or special committee considers would prejudice Council or any person; (g) matters affecting the security of Council or property

7.2 Confidential Action Items

The information in this report is considered to be confidential in accordance with the Local Government Act 1989 (as amended), as it relates to: (d) contractual matters; (f) legal advice; (h) any other matter which the Council or special committee considers would prejudice Council or any person

7.3 Confidential Items for Discussion

The information in this report is considered to be confidential in accordance with the Local Government Act 1989 (as amended), as it relates to: (d) contractual matters; (e) proposed developments; (h) any other matter which the Council or special committee considers would prejudice Council or any person.

7.4 Confidential Items for Decision

The information in this report is considered to be confidential in accordance with the Local Government Act 1989 (as amended), as it relates to: (d) contractual matters; (g) matters affecting the security of Council property.

Moved: Andrew Danson

Seconded: Simon Talbot

Carried

Meeting closed 8:18pm.

Next meeting Thursday 19 September 2019, South Melbourne Market, Food Hall